

Argyle Public Library Board of Trustees Meeting Minutes
Monday, March 17, 2025, 6:00 p.m., Argyle Community Building

1. Call to Order

The meeting was called to order by Daniele Zywicki at 6:02 p.m.

2. Roll Call of Members Sarah Gallagher, Monica Hodgson, Lynn Rossing, Daniele Zywicki. Absent: Delton Fransen. Also in attendance: Friends Board member Tricia Ostby and Argyle Community Development Director Joe Schutte.

3. Adoption of Agenda Hodgson moved to accept the agenda. Zywicki seconded. All in favor.

4. Board membership New Board members will be needed, one in May and one in October.

5. Approval of 2/17/25, 3/7/25, 3/8/25, 3/11/25 Minutes Hodgson moved to approve the minutes. Gallagher seconded. All in favor.

6. Public Communications None.

7. Friends of the Argyle Public Library Report

Ostby reported that the Friends have finalized purchases for the Community Grant. They purchased name tags for the staff and will also obtain one for the new Director. Murder Mystery Dinner fundraiser in January went well, and they plan to do a follow-up debrief on it. The Annual Meeting is scheduled for April 13th at 4:00pm at the EMS building.

8. Village Communication Report None.

9. Finances

- a. Approval of monthly expenditures. Hodgson reported that the Library owns the printer, and one year remaining on a three-year maintenance/supply contract. The bills were reviewed. Rossing moved to approve payment of the bills. Hodgson seconded. All in favor.
- b. Budget. No discussion.
- c. Discuss the proposal that the Village incorporate Library facility costs as a line item in its 2026 budget. The proposal was discussed. A separate facility fee for rent and utilities for the library could be beneficial for grants, etc. in the future. Hodgson offered to research how other libraries do this. When she reports her findings, the Library's Village Representative may be asked to present the proposal to the Village Board who can take action on it.

10. Library Updates

- a. Library Director. A Library Director has been chosen by the Board and will start work on March 25th. Librarian Michelle Harrigan will provide the early training, and additional training will be provided by SWLS.
- b. Programming. Programming was discussed.

11. Subject matter to be Considered by the Board

Tammy Baldwin has a USDA Grant. Joe Schutte provided an overview of some general guidelines for the grant. The application would need more detailed budget information. Application can be found on Tammy Baldwin's website.

12. Convene to Closed Session

Discussed proposing to the village board adding a facility cost item to the budget. Joe Schutte gave information about how this would look within the library and villages budget. More information needs to be gleaned about the cost of libraries with similar facilities. Gallagher offered to look into other libraries' facility costs.

13. Reconvene to open session

Gallagher motions to move to open session. Hodgson seconds. Reconvene to open session.

14. Action on closed session

No action taken.

15. Adjournment

Gallagher motions to adjourn. Zywicki seconds. All in favor. Meeting adjourned at 7:35pm.

Next meeting: Monday, April 21, 2025 at 6:00 p.m. Location in the community room.